18 September 1961

MEMORANDUM FOR: Chief, Operations School

SUBJECT:

Headquarters Registry Tour - OC #12 Students

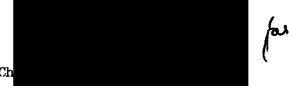
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1. Confirming arrangements between of RI and Mr. of this Station, eighteen members of OC #12 will arrive in Headquarters at approximately 1100 hours on Monday, 25 September, for a tour of Headquarters Registry facilities. Eighteen additional members will arrive at the same hour on Wednesday, 27 September, for the same tour.

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2. Each group is planning to return to this base at 1600 hours on their scheduled tour day.

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FIELD DOCUMENT ROUTING AND ACTION RECORD

INSTRUCTIONS: Routing designations, either individuals or units, are to be placed in the "TO" column. Comments are to be numbered to correspond to the number in the "TO" column. Each comment is to be underlined with a (ine drawn across the "COMMENTS" column. Each recipient of the attached document is to place his <u>initials</u> in the proper space following the corresponding numbered routing. The date the document is forwarded to the next routing is to be placed in the proper column. The <u>last</u> routing on this sheet shall be the unit in which the basic document is to be filed. If the holding unit is other than the central files, the central file shall be the next to the last routing to insure proper control clearances. THIS DOCUMENT ROUTING AND ACTION RECORD IS TO REMAIN ATTACHED TO THE BASIC RECORD DOCUMENT AS A PERMANENT RECORD.

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